

TOWN OF SUGAR CAMP
TOWN BOARD MEETING MINUTES
November 11, 2024
ALL AGENDA ITEMS ARE FOR DISCUSSION & ACTION

1. Meeting called to order by Town Chairman

- *Meeting called to order by Town Chairman at 7:30 P.M.*
 - i. *Present:* *Scott Holewinski*
 - a. *Chris Rhode*
 - b. *Lauren Sowinski*
 - c. *Paul Sowinski*
 - d. *Lisa Bauknecht - absent*

- *There were 4 visitors*

2. Approval of the Agenda

- **Motion:** 1. *Chris R.* 2. *Paul S.* ...to approve the agenda as posted. Carried.

3. Approval of the minutes from the regular monthly meeting on October 14, 2024 and the special meeting on October 21, 2024

- **Motion:** 1. *Paul S.* 2. *Chris R.* ... to approve the minutes from both meetings. 3 ayes. Carried.

4. Treasurer's Report

- **Motion:** 1. *Chris R.* 2. *Paul S.* ... to approve the Treasurer's Report with an ending balance of \$95,782.39. 3 ayes. Carried.

5. Approval of vouchers

- **Motion:** 1. *Paul S.* 2. *Chris R.* ... to approve the vouchers with a balance of \$75,304.35. 3 ayes. Carried.

6. Public comments

- None

7. Correspondences:

- A. IRS Issue
 - i. *Scott H. gave update that Dylan from Tom Tiffany's office is still working on this.*
- B. Ag road grants
 - i. *Scott H. provided copies of the application for grants that he submitted for Rolling Acres Rd. He said we will post for bids in the spring.*

8. Discuss the first Notice of Non-Compliance from the Department of Revenue

- *Scott H. provided the Board with copies of the letter we received stating that we have to do a revaluation.*

9. Approve maintenance and revaluation contract for 2025 through 2029
 - *Scott H. provided the Board with copies of two bids that he received from two new assessors to perform the maintenance and revaluation for years 2025-2029.*
 - **Motion:** *1. Scott H. 2. Paul S. ... to approve the contract from Candid Appraisal LLC for them to perform the maintenance and revaluation for 2025-2029. 3 ayes. Carried.*

10. Approve the Town Board Chair to apply for a loan for the construction of Rolling Acres Drive in 2025
 - **Motion:** *1. Chris R. 2. Paul S. ... to approve the Town Board Chair to apply for a loan for the construction of Rolling Acres Drive. 3 ayes. Carried.*

11. Review the 2024 Treasurer tax letter
 - *The Board reviewed the letter and noticed some changes needed to be made*
 - **Motion:** *1. Paul S. 2. Chris R. ... to approve the Treasurer tax letter with the changes that the Board noted. 3 ayes. Carried.*

12. Road work/Town Hall report
 - **Motion:** *1. Chris R. 2. Paul S. ... to accept the reports as presented. Carried.*

13. Set the date for the next board meeting December 16, 2024 at 7:30 P.M.

14. Recess at 6:46 P.M. for the Budget Hearing. The meeting was completed and adjournment was recorded on the Budget Hearing minutes.

15. Adjournment was recorded on the Budget Hearing minutes.

16. Future Agenda Items
 - A. Veteran's Park Signage
 - Coordinated Comprehensive Plan
 - B. Update the 5-year road plan